



June 25, 2015

To: Superintendents and Principals

From: Lisa M. Foehr
Director, Office of Educator Quality and Certification

Re: Educator Quality Fellow Application

Due Date: July 22, 2015

The Rhode Island Department of Education is seeking an outstanding teacher or administrator to become an Educator Quality Fellow beginning in the 2015-2016 school year. The fellowship is granted and reviewed each year, with a potential of an additional one or two years. We are seeking strong candidates with an understanding educator evaluation practices such as conducting classroom observations and/or strong coaching skills in Rhode Island. Candidates must have demonstrated leadership skills and experience. Even though summer has already begun, I hope you will be able to share this opportunity with principals and faculty.

If you have any questions about the application materials (see below) or about the fellowship, please do not hesitate to contact Ruth Furia.

The application deadline is July 22, 2015.

FELLOW POSTING:

June 2015

**EDUCATION
Rhode Island Department of Education
Educator Quality Fellow**

The Rhode Island Department of Education is soliciting applications for an Educator Quality Fellow.

S/he will support work with LEAs and schools implementing the Rhode Island Model, participate as an evaluation team member, and participate in activities related to the priority areas of the Office of Educator Quality and Certification.

Requirements: Applicants must have the support of their local district to participate in the fellowship program. Please contact Ruth Furia with any questions. This information is also posted on www.ride.ri.gov. Click on Employment Opportunities at RIDE or by visiting:

<http://www.ride.ri.gov/InsideRIDE/RIDEOffices/EducatorQualityCertification.aspx>

Application Deadline: The Fellow position is renewable and is contingent each year upon performance and funding. The application deadline is July 22, 2015.

An Affirmative Action/Equal Opportunity Employer

Interested Applicants: Please complete the enclosed packet and forward all requested materials, along with a letter of intent to:

Rhode Island Department of Education
Office of Educator Quality and Certification
255 Westminster Street 4th Floor
Providence, RI 02903
Attn: Ms. Ruth Furia

If you have any questions or require additional information, please do not hesitate to contact Ruth Furia at 222-8897.

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION**

Educator Quality Fellow
DUE DATE: July 22, 2015

General Description of Duties:

The Rhode Island Department of Education is seeking at least one teacher or administrator to serve as an Educator Quality Fellow for the school year commencing August 2015 and ending June 2016, with the potential of an additional one to two years depending on the results of annual performance reviews and available funding. Fellows work for the number of days in the regular contractual year recognized by their district and are required to work up to 20 additional days for additional compensation. Current induction coaches, instructional coaches, evaluation staff and principals are eligible and encouraged to apply.

The Department's intent in establishing the position of an Educator Quality Fellow position is to ensure the development and implementation of the Rhode Island evaluation systems and other educator quality work areas as aligned to school and district priorities.

Supervision Received:

The fellow will work in collaboration with the Director of Educator Quality and Certification and with office and work team members. The Fellow will have the latitude to exercise independent judgment; however, the Fellow's performance will be subject to periodic review.

Supervision Exercised:

Generally none. The fellow may work as part of teams, in collaboration with others, or separately with latitude for the exercise of independent judgment to achieve results.

Scope of Work:

The Educator Quality Fellow will work with a RIDE team to support implementation and improvements to district educator evaluation and support systems. The Fellow will also participate in and support other activities, such as educator recognition and induction, related to priority areas of the Office of Educator Quality and Certification. .

In addition, the Educator Quality Fellow will:

- Work with the Office of Educator Quality and Certification to establish policies and practices related to the development of and implementation of evaluation and support systems and other systems supporting educator quality.
- Collaborate within RIDE to continuously review and refine evaluation procedures and instruments as well as related policies and practices in other areas of the Educator Quality office.
- Work collegially within RIDE and with other partners in order to accomplish their charge.

The Educator Quality Fellow will work the same number of days per year as provided by his/her own district's contractual agreement with the ability to negotiate a flexible work and vacation schedule. The fellow may be required to provide services for an additional 20 days for additional compensation.

Qualifications:

Candidates must:

- Currently be a full time teacher, support professional or administrator in a Rhode Island public school. Current induction coaches are eligible to apply.
- Demonstrate a record of successful classroom teaching or leadership.
- Demonstrate organizational, writing, word processing and time-management skills.
- Demonstrate the ability to facilitate adult dialogue and learning.
- Demonstrate leadership in working with educators.

Preference is given to applicants who have worked with evaluation and coaching systems in their districts, who have in-depth knowledge of and experience in the implementation of evaluation and coaching systems, and who have demonstrated the ability to work as a member of a high performance team in a learning community.

Application and Selection Process:

Submit letter of interest and current resume with completed application package and required references by:

Rhode Island Department of Education
Office of Educator Quality and Certification
255 Westminster Street 4th Floor
Providence, Rhode Island 02903
Attn: Ms. Ruth Furia

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Educator Quality Fellow
DUE DATE: July 22, 2015**

GENERAL INFORMATION

The Rhode Island Department of Education is seeking at least one teacher, support professional or administrator to serve as an Educator Quality Fellow for the school year commencing July or August 2015, and ending June 2016, with the potential of an additional one to two years depending on the results of subsequent annual performance reviews and continued funding. Fellows work for the number of days in the regular contractual year recognized by their district and may be provided for services of up to 20 additional days for additional compensation.

The Department's intent in establishing the position of Educator Quality Fellows is to support the development and implementation of induction and evaluation system that are aligned to school and district priorities.

Office space for the entire period of the fellowship, suitable access to equipment, supplies and free parking will be provided by the Rhode Island Department of Education.

Eligibility

Full-time elementary, middle and secondary teachers, support professionals, current fellows or administrators in the public school districts of the state of Rhode Island are eligible to apply for this fellowship.

Fellowship Application Procedures

To apply for a fellowship, applicants must submit a complete application that includes:

1. A clear, concise statement in response to the prompt provided;
2. Supportive materials and statements, as stipulated; and
3. A recommendation from the applicant's building administrator or Superintendent and one other person addressing the suitability of the individual for this role.

In addition, the superintendent of schools should indicate the district's agreement to maintain the candidate's salary, fringe benefits, and seniority rights as if the teacher were still working within the district. The Fellow's membership in the collective bargaining unit for the district shall continue during the period in service to RIDE.

All required materials must be received on or before July 22, 2015, Rhode Island Department of Education, Office of Educator Quality and Certification, 255 Westminster Street, Providence, Rhode Island 02903. The attached application and recommendation forms may be reproduced as needed. Additional applications are available by contacting Ruth Furia, Office of Educator Quality and Certification at 222-8897.

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Educator Quality Fellow
DUE DATE: July 22, 2015**

APPLICATION: APPLICANT'S ASSURANCES

This application must be completed in full and must include at the time of filing:

- ✓ A current resume (3 pages maximum) describing your education and pertinent experiences.
- ✓ One (1) recommendation from the applicant's building administrator (or superintendent, should the applicant be a principal).
- ✓ One (1) recommendation from a person of the applicant's choosing.
- ✓ One (1) agreement from the superintendent of schools indicating the district's agreement to maintain the candidate's salary, fringe benefits, and seniority rights as if the teacher were still working within the district.

All submissions must be original documents.

You are NOT an eligible applicant if you are not currently a full-time teacher, support professional, fellow or administrator in RI. Current induction coaches and instructional coaches are eligible to apply.

Employment Status:

Are you currently a full-time teacher, fellow or administrator? ☐ Yes ☐ No

If yes, indicate number of years of full-time teaching experience and/or leadership experience: _____

Grade/subject(s) being taught/led? this school year: _____

School of district in which currently employed: _____

District: _____ Dates of Employment: _____

School/District where previously employed (if within last 5 years):

School: _____ District: _____

Signature of Applicant

Date

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
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APPLICATION ESSAY

Please provide a response to the following prompt using a maximum of 300 words. What data and information from evaluation system components can teachers and instructional leaders leverage to improve instruction and outcomes for students? How would this information support individual and collective planning for the future? Please address as the contributions you would be able to bring to this effort. This essay may be completed on a separate page.

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SUPERINTENDENT ASSURANCE FORM

Print in ink or type all information on this application.

Name of Applicant: _____

This section is to be completed by the superintendent of schools of the district in which the applicant is currently employed.

Superintendent: _____

District: _____

I hereby certify that _____ is currently a full-time employee
Name of Applicant

in this district and has been since _____.

Mo./Day/Year

I have read this application, support it, and provide assurance that should this applicant be nominated as a fellow and require release time from his/her teaching responsibilities consistent with this proposal such release time will be provided without changing the salary and benefits that the teacher/principal is entitled to or jeopardizing any rights the fellow would have had if s/he were not participating in the fellowship program; in addition, the district will recognize the applicant's continued membership in the collective bargaining unit for the district.

Date

Signature of Superintendent

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Educator Quality Fellow
DUE DATE: July 22, 2015**

**APPLICATION: BUILDING ADMINISTRATOR OR SUPERINTENDENT REFERENCE FORM
(if the applicant is a principal, this reference should come from the superintendent)**

Print in ink or type all information on this application. Reference may be completed on a separate page.

Name of Applicant: _____

Name of Building Administrator or Superintendent: _____

School or District Name: _____

Please provide your judgment of the suitability of the applicant to be an Educator Quality Fellow.

Date

Signature of Building Administrator or Superintendent

**RHODE ISLAND DEPARTMENT OF EDUCATION
OFFICE OF EDUCATOR QUALITY AND CERTIFICATION
Educator Quality Fellow
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APPLICATION: REFERENCE FORM

Print in ink or type all information on this application. Reference may be completed on a separate page.

Name of Applicant: _____

Your Name: _____

Your Relationship to Applicant: _____

Please provide your judgment of the suitability of the applicant to be an Educator Quality Fellow (2 pages maximum).

Date

Signature of Reference